

POLK COUNTY FIRE DISTRICT NO.1
REGULAR BOARD MEETING
September 13, 2018
6:00pm – Central Station

BOARD MEMBERS:

President Tom Snair
Vice President Mike Lippsmeyer
Secretary Joe Franko
Director Dennis King
Director Freeman Stutzman

STAFF:

Fire Chief Ben Stange
DC Neal Olson
Office Administrator Susan Shepard
Office Assistant Mary Carlson

ABSENT:

Dc Mike Mayfield

MEETING CALLED TO ORDER:

President Snair called the meeting to order at 6:00 pm followed by the Pledge of Allegiance.

Note: Minutes will be recorded and kept for 60 months.

AUDIENCE REQUESTING TO ADDRESS THE BOARD:

Please sign Request List to address the Board.

OPEN FOR PUBLIC COMMENT ON AGENDA ITEMS:

None at this time.

CONSENT AGENDA:

- A) Approval of Disbursements for August 1-31, 2018.
- B) Finance report for the month of August 2018.
- C) Approve August 9, 2018 Regular Board Meeting Minutes.

President Snair – Asked how the Board would like to take the Consent Agenda.

Vice President Lippsmeyer – Stated to take the Agenda as a whole.

Director King – Second.

President Snair – All in favor, none opposed, motion carried.

UNFINISHED BUSINESS:

- A) **Modular/Stick Built Construction Update** – **Chief Stange** reviewed the options and costs that the District has received so far, but we are checking on a couple other options. He stated that he will keep everyone up-to-date on this project

NEW BUSINESS:

- A) **Board Policy Update (2nd reading) Article 10: Meeting Minutes, Public Records-Approval** – **Chief Stange** stated the updates and changes in this Board Policy is due to State Law changing. Chief Stange read aloud the 2nd reading of Article 10.

President Snair – Asked for a motion.

Vice President Lippsmeyer – Motion to accept Article 10 Public Records as read.

Secretary Franko – Second.

President Snair – All in favor, none opposed, motion carried.

- B) **Resolution No. 2018-03 Public Records Fees** – **Chief Stange** read aloud Resolution No. 2018-03 and explained that his Resolution is in correlation to the Board Policy Article 10 by approving the fees for public records requested.

President Snair – Asked for a motion.

Vice President Lippsmeyer – Motion to accept Resolution 2018-03 Public Records Fees.

Secretary Franko – Second.

President Snair – All in favor, none opposed, motion carried.

- C) **Resolution No. 2018-04 Surplus of Equipment** – **Chief Stange** read aloud Resolution No. 2018-04 for the equipment that needs to be surplus.

President Snair – Asked for a motion.

Vice President Lippsmeyer – Motion to accept Resolution 2018-04 Surplus of Equipment as read.

Director Stutzman – Second.

President Snair – All in favor, none opposed, motion carried.

- D) **Notification of purchase of new MDT's (budgeted under acct. 7093)** – **Chief Stange** stated the Board does not need to take action on this but he wanted to notify them of the purchase. He explained we have budgeted \$15,000 for new Mobile Data Terminals (MDT's) for the ambulances however it has been decided to go with tablets instead of laptops in the ambulances. The current laptops that are in the ambulances would then go into the apparatus for the volunteers to use.

CHIEF'S REPORT:

- A) **EZ-Load installation complete** – **Chief Stange** stated the EZ-Load installation for the gurney in the ambulance is complete. He added that the ambulance with this EZ-load is the one that was set for a re-chassis but that may wait until next year because it is running so well.
- B) **Parking lot repair** – **Chief Stange** stated the cracks are filled and the sealing and striping will take place in the Spring.
- C) **Staffing update** – **Chief Stange** stated Firefighter/Paramedic Jack Westerman has been hired at Salem Fire. We have a new firefighter/paramedic that is scheduled to start on October 15th. We will be short for a couple weeks but we will be okay, it will work out.
- D) **CA Conflagration payment received** – **Chief Stange** stated we received payment from last year's conflagration to California. After wages were paid, \$20,000 was reimbursed to the District.
- E) **August Conflagrations** – **Chief Stange** stated we have gone on four conflagrations this last month, everyone is back and safe.
- F) **Notable Incidents** – **Chief Stange** stated there were several incidents this last month. We responded to four fires, three motor vehicle accidents, one in which was a fatal hit and run.
- G) **Member of the Month** – **Chief Stange** announced that Nash Belknap was selected as member of the month.
- H) **Reminder of OFDDA Conference Oct. 25th thru 27th** – **Chief Stange** wanted to remind the Board of the Conference and if they are interested in attending to let us know. Director Stutzman is registered to attend.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:

Vice President Lippsmeyer – Asked if there was any update on the mergers of the fire departments and if Dallas is still moving forward on their safety fee proposal?

Chief Stange – Stated he is meeting with Chief Hertel regarding the Fire Marshal job description and that the safety fee is having its second reading this month.

Director Stutzman – Asked if there were any updates on the fines from the burn-to-learn.

Chief Stange – Stated he would be reviewing this subject in executive session. He did add he appealed the decision/fine and will be meeting with DEQ.

President Snair – Stated he noticed on page 13 of the check detail report that M458 (ambulance) went to Benton County for a lube, oil, filter service and wondered if the District was still looking locally for this type of service for our apparatus.

Chief Stange – Stated Chief Mayfield has checked with FVM Co in Independence and they have been extremely busy but he is waiting to hear back from them. Chief Stange stated the new

ambulance has been going to the Ford Dealership in Dallas for this service. He added the nice feature with the Benton County shops is the record keeping on the apparatus they provide for the work they do.

PUBLIC COMMENTS:

No comments at this time.

BOARD MEMBER COMMENTS:

Secretary Franko – Nothing at this time.

Director Stutzman – Nothing at this time.

Director King – Nothing at this time.

Vice President Lippsmeyer – Nothing at this time.

President Snair – Nothing at this time.

EXECUTIVE SESSION:

President Snair adjourned the Regular Board Meeting at 6:37pm to go in Executive Session

According to ORS 192.660 (2)(f) – To consider information or records that are exempt by law from public inspection and ORS 192.660 (2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. He added that they would not be returning to Regular Session with a decision.

Meeting adjourned 6:37pm.

Minutes by Mary Carlson.