

POLK COUNTY FIRE DISTRICT NO.1
Board of Directors
February 11, 2021
6:00pm – Central Station

LOCATION: Meeting will be streamed at the Central Fire Station, 1800 Monmouth St., Independence, OR 97351 where public comment will be allowed. Directors will be remote.

***Join Meeting via Zoom:**

<http://us02web.zoom.us/j/58435388089?pwd=ZSSkvZnVUREczS2JIUG1JdEFuMStMdz09>

Meeting ID: 864 3538 8089 - Passcode: 028710

President Mike Lippsmeyer (Station 90)	Fire Chief Ben Stange (at Station 90)
Vice President Jeff Hamilton (remote)	DC Mike Mayfield (remote)
Secretary Cord Von Derahe (Station 90)	DC Neal Olson (remote)
Director Curtis Cole (remote)	Office Administrator Susan Shepard (Station 90)
Director Freeman Stutzman (Station 90)	Office Assistant Mary Carlson (remote)

CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE: Anyone wishing to address the Board please sign the sheet on the back table with your name and topic that you would like to discuss. Meeting minutes will be recorded and kept for 60 months.

OPEN FOR PUBLIC COMMENT ON ANY OF THE AGENDA ITEMS

CONSENT AGENDA:

- 1) Board Agenda
- 2) Approve January 14, 2021 Regular Board Meeting Minutes
- 3) Financials:
 - 3a. Approval of Disbursements for January 1-31, 2021
 - 3b. Finance report for the month of January 2021

President Lippsmeyer – Asked if there were any questions.

President Lippsmeyer – Asked about an entry on the check detail report about a leak on the Tender.

Chief Stange – Stated the Tender had a bad weld inside the tank that needed to be repaired and a couple rods replaced.

President Lippsmeyer – Asked how the Board would like to take the Agenda.

Secretary Von Derahe – Stated to take the Agenda as a whole.

Director Stutzman – Second.

President Lippsmeyer – All in favor, none opposed, carried – Agenda approved.

UNFINISHED BUSINESS:

- a) **COVID-19 Update:**
RESPONSE

- There have been no changes to our COVID-19 response protocol in the past month.
- Since the last Board meeting we have only transported four known or suspected COVID patients.
- Since the last Board meeting, we have not had any employees out due to COVID exposure.

DRILLS AND MEETINGS

- Recruit academy started last week.
- Classroom drills will continue to be socially distanced or remote.

SUPPLIES

- The District feels comfortable with our current inventory of PPE.

FINANCIAL IMPACTS

- The District has received the maximum amount possible from the Coronavirus Relief Fund (CRF). We continue to track expenses in the event the maximum allowable amount is increased.

VACCINATIONS

- All of our staff and volunteers who wanted to be vaccinated have had the opportunity. 87% of staff certified as Paramedics have elected to be vaccinated. Volunteers are closer to 50%. Have received a legal opinion and the PREP Act of 2005 protects personnel from liability when assisting with testing or vaccination.

NEW BUSINESS

- a) **2020 Year in Review - Chief Stange** prepared a power point of the 2020 year of statistics and projects. Topics reviewed are as follows:
 - **ANNUAL CALL VOLUME** – There was a drop in calls of 6%, and EMS calls were a 14.5% drop. Due to COVID people are not wanting to go to the hospital.
 - **CALL VOLUME BY QUARTER** –A quarterly review indicated EMS calls were back up.
 - **EMS CALL RESPONSE** –Calls in town, goal is to be on scene within 8 minutes, we have complied with this 94% of the time. He added for rural responses, on scene within 15 minutes, we complied with this 67% of the time.
 - **STRUCTURE FIRE RESPONSE** –Goal is to have 6 on scene in 9 minutes 80% of the time, we complied 83% of the time. He added for rural goal is to have 2 on scene in 14 minutes 70% of the time, we complied 100% of the time.
 - **OTHER STANDARDS** – Comparison with State.
 - **SHIFTING ON A DIME** – Chief stated how quickly things changed. In a week we went to our P1FFA Banquet, Chamber banquet and school cancelled.
 - **COVID TOOK A LOT OF TIME** – Chief Stange reviewed changes, adjustments and rethinking of events and daily schedules due to COVID.
 - **SEPTEMBER 7TH, 2020** – Chief Stange stated how quickly the wildfires spread and getting responses from 108 fire agencies in one week. PCFD sent crews to four counties. He added, not to mention the phone calls.
 - **ONWARD TO 2021**

CHIEF'S REPORT

- a) **Station 80 energy efficiency** – **Chief Stange** stated Station 80 has a heat pump and LED lights. He added we should see significant savings on the electric bill.
- b) **March awards ceremony** – **Chief Stange** stated that with the Banquet being cancelled this year, on March 3, 2021 there will be an awards presentation at Station 90. He added during the Spring or Summer there will be a get together for our fire fighters and families.
- c) **Notable incidents** – **Chief Stange** stated with the first snow fall on Jan. 26th there were several calls that were tapped out fairly close. He added that last Thursday we had 3 medical calls, all 3 Medics were staffed and responded and then a chimney fire was called in. We were able to respond to all 3 medical calls and the chimney fire with mutual aid help from Dallas and SW Fire. Chief Stange thanked everyone and it was a good response of volunteers for the time of day.
- d) **Member of the Month** – Chief Stange announced that Chief Mayfield was selected Member of the Month. Chief Mayfield was able to put together a group of volunteers and local businesses to help a citizen in dire need with repairs and general clean up to her residence.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA

Chief Stange had one item; there is a personnel situation that is being handled and the Board may need to enter executive session in the coming months to discuss. Chief Stange will keep President Lippsmeyer up to date on the situation.

PUBLIC COMMENTS

None at this time.

BOARD MEMBER COMMENTS

Vice President Hamilton - thanks to staff and crews, especially with the year 2020 and adjustments and changes that had to be done due to COVID.

President Lippsmeyer agreed and extended his thanks to everyone for what they do.

EXECUTIVE SESSION: According to ORS 192.660(2)(d) – To conduct deliberations with persons designated to carry on labor negotiations.

ADJOURNMENT

President Lippsmeyer adjourned the Regular Board Meeting at 6:39 pm and stated that they will go into Executive Session according to ORS 192.660(2)(d) – To conduct deliberations with persons designated to carry on labor negotiations. He stated that the Board would not be returning with any decision.

Minutes by Mary Carlson.