

**POLK COUNTY FIRE DISTRICT NO.1**  
**REGULAR BOARD MEETING**  
**March 18, 2019**  
**6:00pm – Central Station**

**President Tom Snair**  
**Vice President Mike Lippsmeyer**  
**Secretary Joe Franko**  
**Director Freeman Stutzman**  
**Director Jeff Hamilton**

**Fire Chief Ben Stange**  
**DC Neal Olson**  
**Office Administrator Susan Shepard**  
**Office Assistant Mary Carlson**  
**ABSENT:**  
**DC Mike Mayfield**

**MEETING CALLED TO ORDER:**

**President Snair** called the meeting to order at 6:00 pm followed by the Pledge of Allegiance.

**Note:** Minutes will be recorded and kept for 60 months.

**AUDIENCE REQUESTING TO ADDRESS THE BOARD:**

Please sign Request List to address the Board.

**President Snair** - Introduced guest Polk County Sheriff Mark Garton.

**Sheriff Garton** – Thanked everyone for letting him talk about the upcoming Public Safety Levy that will be on the May 2019 ballot. He explained that the Public Safety Levy #27-129 would be a continuation of the current Safety Levy that passed in 2015. Sheriff Garton reviewed how effective this Levy has been in making Polk County safer for its citizens. He added that currently the max for taxpayers is .45 cents per thousand but with this continuation of the Public Safety Levy the max will only be 42.5 cents per thousand. If passed this Levy will start in year 5 of the current Levy. Sheriff Garton is requesting Polk County Fire District No.1’s support and endorsement for n this Levy.

**Vice President Lippsmeyer** – Motion to endorse the Public Safety Levy #27-129 for Polk County Sheriff Office.

**Director Hamilton** – Second.

**President Snair** – All in favor, none opposed, motion carried.

**OPEN FOR PUBLIC COMMENT ON AGENDA ITEMS:**

None at this time.

**CONSENT AGENDA:**

- 1) Board Agenda
- 2) Approve February 13, 2019 Regular Board Meeting Minutes.
- 3) Financials:
  - 3a. Approval of Disbursements for February 1-28, 2019.
  - 3b. Finance report for the month of February 2019.

**Vice President Lippsmeyer** – Stated that in the Minutes under New Business, section d and e, it indicated one opposed in each section and it should have been none opposed.

**President Snair** – Asked how the Board would like to take the Consent Agenda.

**Vice President Lippsmeyer** – Stated with the noted corrections in section d and e under New Business of the Minutes he motioned to accept the Consent Agenda as a whole.

**Secretary Franko** – Second.

**President Snair** – All in favor, none opposed, motion carried. (minutes will be corrected)

#### **UNFINISHED BUSINESS:**

- a) **Strategic Plan Update** – Chief Stange presented the finalized Strategic Plan to the Board Members. He explained the breakdown with completion dates.

**Vice President Lippsmeyer** – Stated he would like to have updates on Plan.

**Chief Stange** – Stated he plans to have quarterly meetings with the shifts and come with updates to the Board.

**Director Hamilton** – Motioned to approve the Strategic Plan as presented.

**Vice President Lippsmeyer** – Second.

**President Snair** – All in favor, none opposed motioned carried.

#### **NEW BUSINESS:**

- a) **Resolution No. 2019-02 Transfer from GF to Reserve Fund** – **Chief Stange** stated that \$75,000 is in the Budget to be transferred to the Reserve Fund, however the District received nearly \$95,000 in reimbursement from the State for the use of equipment on conflagrations during this Fiscal Year. With the added revenue, he would like to transfer the total of \$170,000 into the Reserve Fund as presented in the Resolution.

**President Snair** – Read Resolution No. 2019-02 aloud.

**Vice President Lippsmeyer** – Motion to approve Resolution No. 2019-02 as read.

**Director Freeman** – Second.

**President Snair** – All in favor, none opposed, motion carried.

#### **CHIEF'S REPORT:**

- a) **SW Polk-Dallas Merger Update** – **Chief Stange** stated that Dallas is conducting a feasibility study. He added on July 1, 2019 SW Polk and Dallas Fire would be splitting. Chief Stange stated there have been talks about the area that is south of Dallas which is under SW Polk Fire jurisdiction and wondering if they would need resources from Polk County Fire District for coverage. Chief Stange will keep Board up to date.
- b) **Fire Inspector Hiring Update** – **Chief Stange** stated there are three candidates that will be testing on April 2<sup>nd</sup> in the Assessment center.
- c) **Shift Vacancies/New Hires** – **Chief Stange** stated we will have a new hire for the soon to be vacancy on B Shift and a new hire for C shift that actually started today, Lukas Martin.
- d) **HCR 16 – Honoring Al Lindskog** – **Chief Stange** stated that at the Capital on April 8<sup>th</sup>, Al Lindskog will be honored for his 39 years of service.
- e) **P1FFA Banquet** – **Chief Stange** thanked Director Stutzman and Secretary Franko for attending the Banquet. Chief Stange stated it was a good time and awards were presented.
- f) **MICC Community Award** – **Chief Stange** stated Polk County Fire District No.1 was voted as the Non-Profit Organization of the Year.
- g) **Notable Incidents** – **Chief Stange** stated that we had a local care facility with the flu outbreak, which resulted in more medical calls than the usual; a house fire on Ash St; a fatal accident on Highway 99 and Suver.
- h) **Member of the Month** – **Chief Stange** stated Adam Chinock was selected as Member of the Month.

**TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:**

Chief Stange stated he handed out information to Board Members in regards to their position. He added that the paperwork needs filled out and returned to the Court House in Dallas along with \$10 by Thursday the 21<sup>st</sup> for their position on the Board.

**BOARD MEMBER COMMENTS:**

**Secretary Franko** – Nothing at this time.

**Vice President Lippsmeyer** – Asked if the burn-to-learn will be happening soon.

**Chief Stange** – Stated it was cancelled last month due the property needing to be cleaned up.

**Chief Olson** – Stated it has been postponed again.

**Director Hamilton** – Nothing at this time.

**Director Stutzman** – Nothing at this time.

**President Snair** adjourned the meeting at 6:33pm.

Minutes by Mary Carlson