

POLK COUNTY FIRE DISTRICT NO.1

Board of Directors

July 8, 2021

6:00pm – Central Station

LOCATION: Central Fire Station – 1800 Monmouth St. Independence, OR 97351

Also streamed via Zoom at:

<https://us02web.zoom.us/j/88501558202?pwd=NWdWOWx6SWdYbHQ0MUZ5TVJidTj4QT09>

Meeting ID: 885 0155 8202 - Passcode: 707682

President Mike Lippsmeyer (at Station 90)
Vice President Jeff Hamilton (at Station 90)
Secretary Cord Von Derahe (at Station 90)
Director Curtis Cole (at Station 90)

ABSENT:

Director Dan Miller

Chief Ben Stange (at Station 90)
DC Neal Olson (at Station 90)
Office Admin. Stephanie Hale (at Station 90)
Office Assistant Mary Carlson

ABSENT:

DC Mike Mayfield

President Lippsmeyer called the meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

President Lippsmeyer stated anyone wishing to address the Board to please sign the sheet on the back table with your name and topic that you would like to discuss.

He added the Meeting Minutes will be recorded and kept for 60 months.

Open for public comment on any of the agenda items.

Captain Rusher – Presented the Board with an informational handout titled “The Local News”. This is an informational handout describing what the Local 4196 is doing in our community.

CONSENT AGENDA:

- 1) Board Agenda
- 2) Approve June 10, 2021 Regular Board Meeting Minutes
- 3) Approve June 10, 2021 Budget Hearing Minutes
- 4) Financials:
 - 3a. Approval of Disbursements for June 1-30, 2021
 - 3b. Finance report for the month of June 2021

President Lippsmeyer – Asked if there were any questions. None at this time.

President Lippsmeyer – Asked how the Board would like to take the Agenda.

Vice President Hamilton – Stated to take the Agenda as a whole.

Secretary Von Derahe – Seconded.

President Lippsmeyer – All in favor, none opposed, carried – Agenda approved.

UNFINISHED BUSINESS:

- a) **COVID-19 Update** – Chief Stange stated that unless the Board sees it otherwise necessary, he does not plan on continuing to give monthly update regarding COVID-19 unless there are topics or concerns that present themselves.

RESPONSE

- Our personnel are only required to wear procedure masks on EMS calls. In instances with known or suspected COVID-19, personnel are still expected to wear all PPE.
- Since the last meeting, we have not had any employees off work due to exposure, but we had one volunteer test positive.

DRILLS AND MEETINGS

- Per OSHA, masks are no longer required in our station.
- We are returning to classes in the training room.

COMMUNITY OUTREACH

- We hosted a mobile vaccination clinic as a part of the 4th of July Pancake Breakfast.

NEW BUSINESS:

- a) **Oath of Office for new Director – Dan Miller – Chief Stange** stated we would defer until the next meeting as Mr. Miller was not present tonight.
- b) **Election of Officers – Chief Stange** stated that Article 6 of the Board of Directors Policy Manual (Officers of the Fire District Board), requires the Board to elect officers in the month of July. There are three positions, President, Vice-President, and Secretary/Treasurer. He added that each elected officer serves a term of two years and can serve no more than two consecutive terms in any one office. All three terms are expiring this month so elections will need to be conducted. Chief Stange stated that Mike Lippsmeyer serves as the President, Jeff Hamilton is the Vice-President, and Cord Von Derahe serves as the Secretary/Treasurer. He added that each have only served one term in their current office.

President Lippsmeyer – Asked for a nomination for Secretary/Treasurer.

President Lippsmeyer - Nominated Cord Von Derahe.

Vice President Hamilton – Seconded.

President Lippsmeyer – All in favor, none opposed, nomination approved.

President Lippsmeyer – Asked for a nomination for Vice President.

Secretary Von Derahe – Nominated Jeff Hamilton.

Curtis Cole – Seconded.

President Lippsmeyer – All in favor, none opposed, nomination approved.

President Lippsmeyer – Asked for a nomination for President.

Vice President Hamilton – Nominated Mike Lippsmeyer.

Secretary Von Derahe – Seconded.

President Lippsmeyer – All in favor, none opposed, nomination approved.

President Lippsmeyer reviewed new officers;

President – Mike Lippsmeyer

Vice President – Jeff Hamilton

Secretary/Treasurer – Cord Von Derahe

- c) **Selection of Regular Board Meeting Dates, Time, Place, and Meeting Posting Location – Chief Stange** stated that the Regular Board Meetings are held on the second Thursday of the month at 6:00 pm at Station 90. He added meeting notifications are posted at Station 90, Independence City Hall and Monmouth City Hall.
- d) **Reminder of Insurance Agent of Record – Chief Stange** stated the District is insured through the Special Districts Insurance Services (SDIS).

- e) **Reminder of Attorney of Record – Chief Stange** stated the District uses Local Government Law Group (LGIP), a division of Speer Hoyt, LLC.
- f) **Designation of Legal Publications Newspaper – Chief Stange** stated for legally required publications, the District posts in the Itemizer Observer.
- g) **Wages for Non-Represented Employees – Chief Stange** reviewed the approved wages within the 2021-22 Budget. ORS 478 states that the Board shall determine compensation of staff. This has been done for represented employees through the Collective Bargaining Agreement, and for the Chief through his Contract. This vote will approve the compensation for all other staff as budgeted for fiscal year 2021-22.

Secretary Von Derahe – Motion to pay wages for staff as approved in the 2021-22 Budget.

Vice President Hamilton – Seconded.

President Lippsmeyer – All in favor, none opposed, motion approved.

- h) **Deployment of Resources – Chief Stange** stated that the District does its best to participate in mobilization to assist others across Oregon and even with our EMAC partners, he added it is important that we ensure we have appropriate resources remaining to protect our District.

REQUEST FOR PERSONNEL – Chief Stange stated that who is deployed will be based on criteria that includes;

- The impacts on the Fire District of career personnel being absent (the ability to fill shifts)
- The opportunity to increase training and certification levels of personnel
- Skills and abilities
- Attitudes and ability to positively represent the Fire District

EQUIPMENT – Chief Stange reviewed the different types of engines that could be requested and plans to move or not move apparatus from the rural stations to replace engines that have been deployed from Station 90. Chief added that a Type III and VI will not be deployed at the same time.

President Lippsmeyer – Asked with our mutual aid partners if they would have similar restrictions for deployment.

Chief Stange – Stated it would be the Chief's decision on who and what would be sent.

Secretary Von Derahe – Stated on a Mutual Aid calls we can turn it down. He added that Chief Stange needs to be monitoring local activity and making sure we are able to cover our calls.

- i) **EMS Chief Medical Leave – Chief Stange** stated that Chief Mayfield is planning on being off of work for four to six weeks following a medical procedure. Chief added that Captain Kissell will be working as an Administrative Captain taking on many of Chief Mayfield's duties. Chief Stange stated we wish Chief Mayfield a speedy recovery.

CHIEF'S REPORT:

- a) **4th of July – Chief Stange** stated it was another successful pancake breakfast. He added approximately 1200 people were served; at 9am was the swearing in of 7 recruits; and we had E2 and HB 94 in the parade. Chief Stange stated that P1FFA is discussing ways to give back to the community due to the continued success of donations the past 2 years for the 4th of July breakfast, even during the pandemic.
- b) **Susan's Retirement Reception – Chief Stange** stated the reception went well. He added people from as far away as Baker City and La Grande were present. Chief Stange stated it was a good day.

- c) **Notable incidents – Chief Stange** stated we had a water rescue at the river. He added that Police Chief Mason and he have discussed a lifesaving award for the rescuers involved in the incident at the river. Chief Stange also mentioned we responded to a MVA fatality and on Hwy 51 and 3-4 fires were set due to a trailer being towed and malfunctioned. Chief Stange stated there was a field fire on F Street that resulted in the burning of blackberry bushes, and applauded the approximately 20 staff/volunteers of the Fire District that responded as well as the Engine from SW Polk.
- d) **Member of the month – Chief Stange** stated there were 2 members of the month, Brady Anderson and Allison Wells.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:

None at this time.

PUBLIC COMMENTS:

Nothing at this time.

BOARD MEMBER COMMENTS:

Secretary Von Derahe – Thanked everyone for their hard work and participation in the 4th of July activities.

Vice President Hamilton – Agreed and stated how enjoyable Susan’s reception was.

Director Cole – Thanked everyone for their hard work.

President Lippsmeyer – Thanked everyone for their hard work.

EXECUTIVE SESSION:

According to ORS 192.660(2)(d) – to conduct deliberations with persons designated to carry on labor negotiations. The Board will come back with a decision. President Lippsmeyer adjourned the regular board meeting at 6:27 pm.

President Lippsmeyer – Reconvened Regular Board meeting at 6:48 pm.

President Lippsmeyer - Stated after a discussion with Board Members a decision has been made to accept the working agreement with our Local 4196.

President Lippsmeyer – Motioned to accept the working agreement between Polk County Fire District No.1 and Local 4196.

Secretary Von Derahe – Seconded.

President Lippsmeyer – All in favor, none opposed, motion passed.

President Lippsmeyer adjourned the meeting at 6:50 pm.

Minutes by Mary Carlson.