POLK COUNTY FIRE DISTRICT NO.1 BUDGET MEETING MAY 16, 2023 6:30 PM-CENTRAL STATION

LOCATION: Central Fire Station, 1800 Monmouth St., Independence, OR 97351. Public comment will be allowed .

Virtual Meeting Link:

https://us02web.zoom.us/j/83280363029?pwd=NGRDbTVmOHJNMIRQR3ZSV055Um1wZz09

Meeting ID: 832 8036 3029 - Passcode: 8010723

Public/Audience Input: Public opinion is welcome. Please sign-up on the sheet located at the entrance of the classroom. Indicate your name, address, and budget topic to be discussed. Discussion will be limited to three minutes.

WELCOME/LOGISTICAL/INTRODUCTION OF MEMBERS/ROLL CALL:

Mike LippsmeyerBod McMillianABSENT:Jeff HamiltonMary CarlsonCurtis ColeCord Van DeraheMichael HassonGreg Showell

Daniel Miller Timothy Pope

STAFF: ABSENT:

Fire Chief Ben Stange DC Frank Ehrmantraut

DC Neal Olson

FM DC Troy Crafton

Office Administrator Stephanie Hale

Office Assistant Tirzah Romero-Reddick

MEETING CALLED TO ORDER:

Mike Lippsmeyer called the Budget Committee Meeting to order at 6:30pm followed by the Pledge of Allegiance. Meeting minutes will be recorded and kept for 60 months.

APPOINTMENT OF BUDGET COMMITTEE CHAIRPERSON:

Mike Lippsmeyer – Asked for nominations for a Budget Committee Chairperson.

Dan Miller - Motioned to nominate Mary Carlson as Chairperson.

Bob McMillian – Second.

Mike Lippsmeyer – All in favor – opposed, none – Mary Carlson approved as Chairperson.

APPROVAL OF AGENDA:

Chairperson Carlson – Asked for approval of Agenda.

Cord Von Derahe – Motion to approve the Agenda as stated.

Bob McMillian – Second.

Chairperson Carlson – All in favor – opposed, none – motion carried.

Chairperson Carlson stated that she will turn the meeting over to Chief Stange for the Budget presentation.

BUDGET MESSAGE FROM CHIEF STANGE:

Chief Stange – Read aloud the Budget Message for Fiscal Year 2023-24.

He reviewed the six Funds; General Fund, Equipment Reserce Fund, Grant Fund, Mark and Mildred Laudahl Fund, Bond Capital Projects Fund and Bond Debt Service Fund. As well as Accounting Practices, District Demographics, and Flow Chart (which shows positions and responsibilities) Call Summary Pie Chart 2022, Property Value Assessment Bar Graph and Medical Call Volume Bar Graph.

Chief Stange – Asked if there were any questions on these. No questions at this time.

Chief Stange – Presenting the Budget - he stated he would be reviewing the line items that had significant changes, however the committee is free to ask any questions on any of the line items.

GENERAL FUND RESOURCES

• Tax Revenue: 4020 & 4990 – Current & Prior Years Taxes

4030 – 4512 Other Revenue Income

GENERAL FUND EXPENDITURES

• Personnel Services: 5000 to 5140 – Salaries/Wages

5500 – Employee Medical Insurance increase of 10%

5510 – Workmen's Comp Insurance 5520 – Social Security of 7.65%*

5530 - PERS

5570 – Unemployment

Chief Stange asked if there were any questions.

No questions at this time.

• Material & Services: 6000 – Board Members Training and Expense

 $6010-Dues\ and\ Subscriptions$

 $6020-Training\ and\ Education$

6021 – EMS Training and Education 6022 – Operational Software Systems (new)

6035 – EMS Licensing & Re-certification's

6036 – Ambulance Billing Service – 6036-1 recoup of funds.

6040 – Occupational Safety 6041 – Wellness Program

6045 – Chaplains

6050 - Prevention, Investigation, & Public Education

6060 - Publications - Legal & Advertisement

6065 - Physician Advisor

6070 – Legal Services

6071 - Other Professional Services

6080 – Election Expenses

6090 – Office Supplies, Printing, Equipment & Maintenance

6095 – FireMed Expenses

6100 - Uniforms

6101 – Personal Protective Equipment

6110 - Station Supplies, Equipment, & Maintenance

6115 – Grounds Maintenance

6120 – Utilities

6130 – Fire Operating Supplies

6140 - Miscellaneous Expenditures

6145 – Hiring Costs

- 6150 Insurance Comprehensive/Liabilities/AD&D
- **6160 Postage**
- **6180 Communications**
- 6181 Dispatch-Willamette Valley Communications
- 6182 PC-Microwave Simulcast System
- 6190 Vehicle Fuel, Oil, Lubricants
- 6200 Building Maintenance
- 6210 Vehicle Maintenance/Repair
- 6230 Fire Equipment Testing & Repairs
- 6235 Medical Supplies, Equipment, Maintenance & Testing
- **6240 State Mobilization Materials**
- **6250 Audit/Accounting Services**
- **6280 Volunteer Incentives**
- 6281 Resident Program
- 6300 Information Services
- 6305 CERT

Capital Outlay: 7015-7099 – Building/Office Remodel/Upgrades/Computers

Chief Stange asked if there were any questions. None at this time.

Other-Transfer's – General Fund: 8000 – Transfer to Equipment Reserve Fund

EQUIPMENT RESERVE FUND: E-7055 – E-7088

Chief Stange stated that added to this line is the Duty Officer Vehicle Purchase (E-7063)

GRANT FUND

- G-7001 FEMA GRANT
- G-7004 HPP GRANT
- G-7007 SDAO GRANT
- G-7009 TRIBAL GRANT
- G-7010 IDF GRANT (VFA/RFA)
- G-7012 OSFM-FIRE ADAPTED HOME GRANT
- G-7013 OSFM-COMMUNITY RISK REDUCTION GRANT
- G-7700 OTHER GRANT

MARK AND MILDRED LAUDAHL FUND

Laudahl Fund Resources and Expenditures – L-7000 – L-7010

- BAY DOOR REPLACEMENT (AUTOMATIC HEAT SHUT OFF) (L-7005)
- CAPITOL IMPROVEMENTS-UNDESIGNATED (L-7010)

BOND DEBT SERVICE FUND – Expenses & Revenue 000

No debt at this time.

Chairperson Carlson – Asked if there were any questions. No questions at this time.

Chairperson Carlson – Asked if anyone had signed the list for public comments. No one had signed the request form to speak.

Mike Hasson – I move that the Budget Committee of Polk County Fire District No.1 approve the budget for the 2023-24 Fiscal Year in the amount of \$7,131,419.

Furthermore, I move that the Budget Committee of Polk County Fire District No.1 approve property taxes for the 2023-24 fiscal year at the rate of 1.5038 per \$1,000 of assessed value for the permanent rate, \$0.19 for the local option tax levy rate and amount of \$195,000 for the General Obligation Bond levy.

Dan Miller - Second

Chairperson Carlson – All in favor – none opposed – 2023-24 FY Budget is approved.

Meeting adjourned at 7:32PM Minutes by Tirzah Romero-Reddick