

POLK COUNTY FIRE DISTRICT NO.1
REGULAR BOARD MEETING
August 9, 2018
6:00pm – Central Station

BOARD MEMBERS:

President Tom Snair
Director Freeman Stutzman
Director Dennis King

ABSENT:

Vice President Mike Lippsmeyer
Secretary Joe Franko

STAFF:

Fire Chief Ben Stange
DC Neal Olson
DC Mike Mayfield
Office Administrator Susan Shepard
Office Assistant Mary Carlson

MEETING CALLED TO ORDER:

President Snair called the meeting to order at 6:01 pm followed by the Pledge of Allegiance.

Note: Minutes will be recorded and kept for 60 months.

President Snair started with roll call:

Director Stutzman – present.
Director Freeman – present.
President Snair – present.
Vice President Lippsmeyer – absent
Secretary Joe Franko - absent

AUDIENCE REQUESTING TO ADDRESS THE BOARD:

Please sign Request List to address the Board.

OPEN FOR PUBLIC COMMENT ON AGENDA ITEMS:

None at this time.

CONSENT AGENDA:

- A) Approval of Disbursements for July 1-31, 2018.
- B) Finance report for the month of July 2018.
- C) Approve July 12, 2018 Regular Board Meeting Minutes.

President Snair – Asked how the Board would like to take the Consent Agenda.

Director King – Stated to take the Agenda as a whole.

Director Stutzman – Second.

President Snair – All in favor, none opposed, motion carried.

UNFINISHED BUSINESS:

- A) **Election of New Board Officers** – **Chief Stange** stated he reviewed the Board Policy for clarification regarding re-election for new Board Officers. This procedure is done every other year so the next election of officers would be in 2019. We're good!
- B) **Modular/Stick Built Construction Update** – **Chief Stange** stated they are still in the process of getting ideas of what would be the best solution for the Resident housing. He's received information that to do a second story on the training room would cost approximately \$1 to \$1.5 million dollars. He added this would deplete the Laudahl Fund and put the District in a position to

have to get a loan to pay for the balance. Chief Stange added that they are still gathering numbers and he will keep the Board informed.

The Board Members discussed different ideas, thoughts and possible options.

NEW BUSINESS:

- A) **Board Policy Update (1st reading) Article 10: Meeting Minutes, Public Records – Chief Stange** read the Article aloud. He added that this request form will be on the website for requesting records.
- B) **Resolution No. 2018-03 Public Records Fees – Chief Stange** stated that Resolution No. 2018-03 would be read and voted on at next month's meeting after the 2nd reading and voting of approval on the Board Policy Update of Article 10.
- C) **Notification purchase of EZ-Load gurney and gurney conversion (budgeted item E-7058) – Chief Stange** stated due to an incident that occurred the conversion of the gurney to the EZ-Load gurney would be happening this next month. This same conversion is on the ambulance that is scheduled for re-chassis this fiscal year. Chief Stange added that the ambulance has been running well so we may hold off some on the re-chassis for a bit.
- D) **Proposal for parking lot repair (unbudgeted item 7099) – Chief Stange** stated two bids for the parking lot repair have been received. He stated N.W. Asphalt Sealing gave us a quote of \$13,007 and Salem Seal Coating quoted \$11,145. He is comfortable going with Salem Seal Coating because the District has done business with them in the past. Chief Stange stated the Board needs to approve this project due to the cost being over \$10,000.
Director Stutzman – Motioned to have Salem Seal Coating repair the parking lot at the quoted price of \$11,145 and not to exceed \$12,000.
Director King – Second
President Snair – All in favor, none opposed, motion carried.
- E) **Purchase of Light Brush/Mini-Pumper (budgeted item E-7060) – Chief Stange** stated the information in the Board Books regarding the light brush/mini-pumper vehicle is no longer valid – it is sold as of today. He added this apparatus sold for \$125,000 plus the addition of a radio and nozzles. Chief Stange stated \$160,000 has been budgeted for this apparatus and he would continue to looking.
- F) **Fire Marshal Fee Survey – Chief Stange** stated he received information from six fire districts and four city fire departments. The results from the fire districts indicated five districts have no fees and one-district charges for inspections of water/fire systems.
- G) **Financial impact of transports from Dallas and SW Polk – Chief Stange** stated the income received from Dallas/SW Polk transports is approximately \$50,000 annually. He added the increase in staffing in Dallas would affect Polk County Fire for mutual call revenue.
- H) **OFDDA Conference October 25-27 – Chief Stange** stated this is a good conference for Board Directors and he encourage them to consider going. It is a budgeted item so the cost is covered and wives are welcome also. If interested let Susan know and she will get you set up and registered.

CHIEF'S REPORT:

- A) **Firefighter of the Year Finalist – Chief Stange** announced that Firefighter Stephen Hoem was one of the finalist for firefighter of the year at the OVFA Conference, only missed out by a very slight margin. FF Hoem receive a Certificate for this award. Chief Stange said he just wanted the board to be aware of this special honor for one of our volunteers.
- B) **July Conflagrations – Chief Stange** stated it has been a busy wildland fire season already. We have gone on a few conflagrations and the group, which Captain Kissell is on, will be returning tomorrow night. He added another group, same fire just in a different area, will be home on

Saturday. Chief Stange stated the shifts that these staff who are conflagration have been covered. He reminded everyone that the District is reimbursed by the State of Oregon for the total cost for staff and volunteers that go on the conflags. Chief Stange stated that our apparatus that is on the conflags have only sustained very minor damage that can be repaired with a little buffing, nothing major.

- C) **Notable Incidents – Chief Stange** stated we had 250 incidents in July, accidents (motor vehicle) are up and fires are down. Chief Stange state there has also been a couple water incident calls. He added that the District does not have a water rescue team or a boat but Polk County Sheriff does and other agencies around the area will respond.
- D) **Member of the Month – Chief Stange** stated Captain Rusher was voted the member of the month.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA:

Chief Stange – Reported that he received a letter from DEQ regarding the burn-to-learn on Broad Street. The letter indicated there were two fines. The first for having a non-accredited inspector performing an asbestos survey prior to the demolition of the facility, and allowing an uncertified employee to perform asbestos abatement project resulting in a total penalty of \$14,400. Chief Stange stated we have 20 days to appeal and he will have more information to report at next month’s meeting. He stated with the expense of hiring an attorney to plea our case to have the penalty lowered that he feels he could easily plead our case and tell him what we have done to correct it. The Board agreed that Chief Stange could plead it and that President Snair stated he would go with Chief Stange when this occurs.

PUBLIC COMMENTS:

None at this time.

BOARD MEMBER COMMENTS:

Director King – Nothing at this time.

Director Stutzman – Nothing at this time.

President Snair – Nothing at this time.

President Snair adjourned the Regular Board Meeting at 6:47pm to go into **Executive Session** According to ORS 192.660 (2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations. He added that they would be returning to Regular Session for a decision.

Reconvened back to Regular Session at 7:13pm.

President Snair presented the Local 4196 Collective Bargaining Agreement (contract) to Board for approval.

Director King – Motion to accept the Agreement as presented between the District and Local 4196.

Director Freeman – Second.

President Snair – All in favor, none opposed, motion carried – contract approved.

Meeting adjourned 7:13 pm.

Minutes by Mary Carlson