

**POLK COUNTY FIRE DISTRICT NO.1**  
**REGULAR BOARD MEETING**  
**January 10, 2019**  
**6:00pm – Central Station**

Vice President Mike Lippsmeyer  
Secretary Joe Franko  
Director Freeman Stutzman  
Director Jeff Hamilton  
**ABSENT:**  
President Tom Snair

Fire Chief Ben Stange  
DC Neal Olson  
Off. Admin. Susan Shepard  
Off. Assistant Mary Carlson  
**ABSENT:**  
DC Mike Mayfield

**MEETING CALLED TO ORDER**

Vice President Lippsmeyer called the meeting to order at 6:00 pm followed by the Pledge of Allegiance.

**Note:** Minutes will be recorded and kept for 60 months.

**AUDIENCE REQUESTING TO ADDRESS THE BOARD**

Please sign Request List to address the Board on the back table.

**OPEN FOR PUBLIC COMMENT ON AN AGENDA ITEM**

None at this time.

**SWEARING-IN OF NEW BOARD MEMBER**

Vice President Lippsmeyer conducted the swearing-in of Jeff Hamilton as Board Member to fill the Position 1 vacancy.

**CONSENT AGENDA**

- 1) Board Agenda
- 2) Approve December 13, 2018 Regular Board Meeting Minutes.
- 3) Financials:
  - 3a. Approval of Disbursements for December 1-31, 2018.
  - 3b. Finance report for the month of December 2018.

**Vice President Lippsmeyer** – Stated he had a couple questions before the Consent Agenda is approved. The first question was in regards to the Financials for Prior Year Taxes, it shows approximately 150% received.

**Susan Shepard** – Stated that taxes are due in November and most pay in full then to receive the discount from the County.

**Vice President Lippsmeyer** – In the Financial Report, account number 6115 - Grounds Maintenance, why does it show 572.2% expended.

**Chief Stange** – Stated the repair of the cracks in the parking lot was paid from that line item. He added that we would not be over spending in the total for Materials and Services.

**Vice President Lippsmeyer** – Asked if there were any other questions. With no response, he asked how the Board would like to take the Consent Agenda.

**Director Stutzman** – Motion to take the Consent Agenda as a whole.

**Secretary Franko** – Second.

**Vice President Lippsmeyer** – All in favor, none opposed, motion carried.

## **NEW BUSINESS**

### **A) Resolution 2019-01 – Surplus Misc. Equipment.**

Vice President Lippsmeyer read Resolution No. 2019-01 aloud. He asked what the Board's pleasure is regarding the Resolution.

**Secretary Franko** – Motion to accept Resolution No. 2019-01 as read.

**Director Stutzman** – Second.

**Vice President Lippsmeyer** – All in favor, none opposed, motion carried.

## **CHIEF'S REPORT**

A) **SDAO Conference Feb 7-10, 2019 – Chief Stange** stated that if any of the Board Members would like to attend, to please confirm by next Friday. Chief Stange added that this conference applies to a percentage of credits on our insurance cost under the Best Practices program.

B) **Potential Shift Vacancies – Chief Stange** stated that we have the high potential of three Firefighter/Paramedic's going to other agencies. Chief Stange stated he has interviewed the top three from our Hiring List so when the openings are available there should not be a long vacancy period.

Vice President Lippsmeyer – Asked where the Firefighters/Paramedics are going.

Chief Stange – Answered; Clackamas Fire, Eugene-Springfield Fire and Dallas Fire.

C) **Strategic Planning Process Update – Chief Stange** stated last week we had our first Strategic Plan meeting. He will be putting the information together to present at the February meeting.

D) **Notable Incidents – Chief Stange** stated there was a fire of a modular building that was between Henry Hill Elementary and OCDC in Independence. Chief Stange stated the modular was fully involved when we arrived with slight damage to OCDC building and the cause was electrical.

E) **Member of the Month – Chief Stange** stated Marie Hardwick was recognized as the Member of the Month for all the time and work she put in with planning the Christmas Party and also for work in the Support Division.

## **TOPICS FOLLOWING THE PREPARATION OF THE AGENDA**

Chief Stange stated he had one announcement: this last Tuesday Allen 'Al' Lindskog gave his notice that he would be 'hanging up' his turnouts. Chief Stange stated that Al has been with the department 39 years and is the last firefighter from the Independence Station crew. Chief Stange stated a reception for Al is planned on Wednesday, January 30th, 2019 in lieu of drill. He extended an invitation to all the Board Members.

## **BOARD MEMBER COMMENTS**

**Director Hamilton** – Thanked the Board for being selected to serve. He stated he was at the Strategic Meeting and was able to meet several of the staff. Director Hamilton stated he questions the changing of mutual aid here at Polk Fire.

**Chief Stange** – Stated that SW Polk is joining Sheridan Fire and West Valley Fire. He added that maybe we should continue to attend the meetings and possibly a couple of the Board Members may want to come.

**Director Stutzman** – Stated he would be available.

**Secretary Franko** – Nothing at this time.

**Vice President Lippsmeyer** – Stated he was at Bi-Mart during the toy and food drive and observed a man approach the Firefighters and thanked them for saving his house. He added how grateful he was for them. Vice President Lippsmeyer asked if the District has messed up with SW Polk joining Sheridan.

**Chief Stange** – Stated he feels no, we did right. He added SW Polk does not have the resources without Dallas. Chief Stange invited a couple Board Members to meet with himself and the acting Chief in Dallas.

**Director Hamilton** – Stated that time is of an essence when a mutual aid is requested. He added that SW Polk is a long way to Sheridan.

**Chief Stange** – Stated it was SW Polk who responded with a fire truck at Henry Hill when we had the fire.

**Director Hamilton** – Stated the dynamics are changing. He added with the Strategic Plan we should be looking at where Polk County Fire will be in 10 years. Director Hamilton stated to anticipate changes instead of reacting to changes.

**Chief Stange** – Stated he will be following up with Directors Hamilton and Stutzman about possibly meeting with Dallas Fire and SW Polk.

**Vice President Lippsmeyer** adjourned the meeting at 6:25pm.

Minutes by Mary Carlson.