

POLK COUNTY FIRE DISTRICT NO.1
REGULAR BOARD MEETING
November 8, 2018
6:00pm – Central Station

BOARD MEMBERS:

President Tom Snair
Vice President Mike Lippsmeyer
Secretary Joe Franko
Director (open position)

ABSENT:

Director Stutzman

STAFF:

Fire Chief Ben Stange
DC Neal Olson
DC Mike Mayfield
Office Administrator Susan Shepard

ABSENT:

Mary Carlson, Office Asst.

MEETING CALLED TO ORDER

President Snair called the meeting to order at 6:00 pm followed by the Pledge of Allegiance.

Note: Minutes will be recorded and kept for 60 months.

AUDIENCE REQUESTING TO ADDRESS THE BOARD

Please sign Request List to address the Board.

President Snair - Introduced Amanda from the Muscular Dystrophy Association (MDA). Amanda extended thanks for the Fill-the-Boot campaign. She stated this campaign was a huge success with donations totaling approximately \$9,500. She added Firefighter/Paramedic Scott Edinger was the representative for Polk County Fire District. Scott attended a function with the MDA in advance of the fundraiser and had the privilege of meeting some families that benefit from this MDA Campaign. The fundraiser was at the corner of Hwy 99 and Main St in Monmouth. This year, Western Oregon University had a football game on Saturday during the fundraiser and in 6 minutes \$3,480 dollars were collected. During this collection, the District received a double tap call and the firefighters had to leave. Amanda explained the funds are used for summer camp once a year at no cost to families; the funds also help ALS families by providing power chairs when insurance denies them; support groups and a team of doctors.

Chief Stange – Stated that the District has participated in this campaign for 13 years and 100% of what is collected goes to MDA.

President Snair – Introduced Kent Zwicker – Mr. Zwicker is interested as a possible candidate for the open Board Member position.

Mr. Zwicker - Explained his expertise and background for this position.

OPEN FOR PUBLIC COMMENT ON AGENDA ITEMS

None at this time.

CONSENT AGENDA

- A) Approval of Disbursements for October 1-31 2018.
- B) Finance report for the month of October 2018.
- C) Approve October 11, 2018 Regular Board Meeting Minutes.

President Snair – Asked how the Board would like to take the Consent Agenda.

Secretary Franko – Stated to take the Agenda as a whole.

Vice President Lippsmeyer – Second.

President Snair – All in favor, none opposed, motion carried.

UNFINISHED BUSINESS

- A) **DEQ Mutual Agreement and Order – Chief Stange** stated the District has come to a mutual agreement with DEQ regarding the burn-to-learn fine. He added the result would be that the District would not admit to wrongdoing. The “mental state” was reconsidered by DEQ and went from reckless to negligent. He added that we were given credit for the efforts taken to ensure the incident is not repeated. Chief Stange stated they did not agree that they were giving “cascading violations,” meaning that one happened because of the other. The result was a reduction of \$4,000 which made the total \$10,400. Chief Stange stated that DEQ allows us to use 80% of the penalty toward a local environmental project, so we are working with the Luckiamute Watershed Council on a Supplemental Environmental Project.
President Snair - Asked Chief Stange to give a brief overview of the burn-to-learn so that Mr. Zwicker knew what was happening.
- B) **Board Member Resignation/Appointment – Chief Stange** stated at the direction of the Board he reached out to the Civil Service Committee to see if there was any interest in the vacant Board position, there was no response. Chief Stange stated through word of mouth he heard from four people who were interested in the position and two turned in written letters of interest for the Board Director position. Chief Stange added copies of the letters of interest are included in the Board Books. Ultimately there will be a vote at a public meeting.

NEW BUSINESS

- A) **Purchase of Light Brush Vehicle (budgeted item E-7060) – Chief Stange** stated there is \$160,000 budgeted for a light brush vehicle and the proposal in the board book is for an F-550 with a crew cab and compartments, holds 300 gallons of water, a foam system and a pump. Chief Stange stated this rig is an economical option that meets the District’s needs when it comes to either responses to grass fires from Station 90 or the majority of responses from the rural stations. Chief Stange stated the quote is for \$134,000, however there are a couple of small changes we are looking; including shelves, a radio, and it will need lettering after it arrives. Chief Stange requested approval for \$145,000 to purchase a 2018 Ford F550 Super Duty Sierra Series light brush apparatus from Outback Fire Apparatus.
President Snair – Stated to make sure we get everything included.
Secretary Franko – Asked if this vehicle would have longevity?
Chief Stange – Stated it wouldn’t get high miles put on it. It would be housed at Station 90 and the current station 90 brush rig would be put at the Airlie station to respond on MVA’s, medical calls and some grass fires.
Vice President Lippsmeyer – Motioned to approve the purchase of the 2018 F550 Light Brush Rig as presented.
Secretary Franko – Second.
President Snair – All in favor, none opposed, motion carried.

CHIEFS REPORT

- A) **OFDDA Conference Oct. 25-27 – Chief Stange** stated it was a good conference. Chief Stange stated he had a joint meeting with the Boards of SDAO, OFDDA, and Oregon Fire Chiefs on exploring ways to work closer, particularly at the legislature. He also attended an Oregon Fire Chief’s Association meeting, a class on home sprinklers (which was very interesting) and presentations from SDAO and OSHA. Chief Stange stated that DPSST is short on training personnel and it’s taking a while to hire people. He added that as a result they are sponsoring regional trainings at no cost which the District has been able to take advantage of. Chief Stange and our three Captains attended a class on team building from a retired Captain from Seattle Fire.

- B) **Notable Incidents – Chief Stange** stated October was the Districts second busiest month in history with 263 calls. He added that there were over 1,000 individual responses, 17 motor vehicle accidents, two of which were fatal.
- C) **Member of the Month – Chief Stange** announced that Ryan Cox was the member of the month. He added that Ryan finished as a Resident here and is now a Certified Paramedic. Chief Stange added that Ryan has been filling in as a part-time employee, due to our last firefighter that left for employment at Salem Fire.
- D) **Job Candidate Assessment Center Nov. 15 – Chief Stange** stated we have 17 candidates showing up to test for the Firefighter/Paramedic position.
- E) **Mission Vision Values meeting Nov. 28, 9:00-12:00 – Chief Stange** stated last year when the Standard of Cover was complete, one item that was noted was that our mission, vision, and values statements are old and unfamiliar to most of our personnel and do not act as the guide to what we do. Chief Stange stated that Bill Anderson, former Chief with TVF&R and now a consultant with SDAO, will be leading our Mission – Vision - Values Workshop. Mr. Anderson was here a year and a half ago and led a priority planning session where we identified some broad topics that we wanted to focus on.
- F) **Strategic Planning Session – Chief Stange** stated the work that was identified at the priority planning meeting has been complete so we are going to take what we get from the Guiding Principles meeting and then lead into creating a new Strategic Plan. Chief Stange added that after the guiding principles meeting he would be meeting with each shift, the administration, and volunteers to point out our strengths, weaknesses, opportunities, and threats, and from there we will develop a 3-year plan.

TOPICS FOLLOWING THE PREPARATION OF THE AGENDA

- A) **Chief Stange** – Announced that Chief Mayfield found a 2008 Prius on the Washington surplus website. We purchased the Prius for \$7,260 from the State of Washington and will spend a little more to get plates and a deep cleaning on it. Chief Stange added that \$8,000 was budgeted for the purchase of a vehicle for District use for conferences and errands.

BOARD COMMENTS

Vice President Lippsmeyer – Commented on the high school programs and the Fire District. He stated he fully supports the program and would like to see it come back.

Secretary Franko – Nothing at this time.

President Snair – Asked how the public is informed about our FireMed program.

Chief Stange – Reviewed how the program works, renewals and contacting the members.

President Snair – Stated he would like to see an ad in the local paper. Chief Stange stated he would take care of it.

President Snair – Asked about the backing accident.

Chief Stange – Stated he is waiting on one more report.

ADJOURNMENT

Meeting adjourned at 6:50pm

Minutes by Mary Carlson (via recording transcription in her absence)